

POSITION DESCRIPTION

Position Title: Practicum Student – Residence Worker
Guy Richmond Place and Hobden House

Purpose: Guy Richmond Place and Hobden House are Community Residential Facilities designed to provide support and accommodation for federally sentenced adult males on conditional release. The programs are designed to reflect the philosophies of accountability and aspire to successful and independent living in the community.

Time Commitment: The flexibility to work varying shifts is desirable in order to best accommodate the needs of the clients and the program. This will also afford the opportunity to learn the routine and differing demands of a 24-hour-supervised Community Residential Facility.

Working Relationship: Practicum Students are accountable to the Manager of the Community Residential Facility in which they are placed.

Responsibilities: The Practicum Student will:

- Demonstrate initiative by filling visible need areas, and developing creative ways to engage clients in activities that promote successful community living;
- Be agreeable to “special projects” as assigned by the residence manager;
- Partake in case management meetings, such as case conferences with Community Parole Officers, staff, and team meetings.
- Undergo a thorough orientation and training regime;
- Be responsible for regular daily tasks;
- Maintain strict confidentiality;
- Commit and follow through with scheduled times with the clients;
- Have the flexibility to interact with clients on a one-to-one basis, or in a group setting;
- Be included in the day-to-day activities of the houses;
- Assist clients in developing realistic plans to achieve their goals;
- Provide overall support and encouragement;

- Teach clients how to acquire information and access community resources and activities.

Qualifications:

Practicum Students must:

- Understand and agree with the Mission Statement and Core Values of the John Howard Society;
- Be willing to work with a variety of people and their families, regardless of their offence, background, culture and values;
- Qualify for enhanced security clearance;
- Have a background in behavioural sciences, social work, criminology, psychology or a related field;
- Have sufficient life experience to offer useful assistance to clients who often lack basic life skills;
- Have strong communication and listening skills, and be aware of client needs;
- Posses the ability to problem solve creatively, effectively, and responsibly;
- Have some knowledge of the Criminal Justice System, or possess a desire to learn;
- Be assertive in setting boundaries, non-judgmental, self-confident, patient, friendly, and empathetic;
- Possess good computer skills;
- Be reliable, flexible, and organized;
- Be independent and self-directed while working within the guiding philosophy of the agency.